

BANAE

Dr. Babasaheb Ambedkar
National Association of Engineers



BANAE

Memorandum of
Association
(By-laws)



1988

MEMORANDUM OF ASSOCIATION OF DR. BABASAHEB AMBEDKAR NATIONAL ASSOCIATION OF ENGINEERS

*(Regd under The Society's Registration Act 1860 & The
Bombay Public Trust Act 1950 Regd No.F- 12721-Bombay)*

NAME OF THE ASSOCIATION

The association shall be called **DR. BABASAHEB AMBEDKAR NATIONAL ASSOCIATION OF ENGINEERS** and is hereby referred to as 'the Association'.

ADDRESS OF THE ASSOCIATION

The registered office of the
association shall be located at:
"TUSHAR" 19th Road,
Khar(West), Mumbai-400052



AIMS AND OBJECTS OF THE ASSOCIATION

TO ORGANIZE AND FOSTER SENSE OF UNITY AND
FRATERNITY AMONGST THE PERSONS OF BACKWARD
CLASSES BELONGING TO ENGINEERING PROFESSION
ALL OVER THE COUNTRY AND ABROAD.

2. STUDENTS' WELFARE ACTIVITY

1. To work as an information center for the students to help them in their career planning as an engineer.
2. To organize and run coaching classes for the deserving students seeking admission in engineering colleges.
3. To organize and run libraries.
4. To fight against the discriminatory attitude towards the students.
5. To promote and safeguard the special rights and privileges of students of backward communities at the time of admission and also during the period of their studies.
6. To help the students in getting the right amount of scholarships and in time.
7. Arranging extra coaching and tutorials for the need of students of Engineering Colleges/Institutions.
8. To groom and guide students for better jobs through competitive Examinations of U.P.S.C. etc.
9. To help students in securing hostel accommodation.
10. To hire or construct hostel accommodation for engineering students.
11. To offer financial assistance to the students in dire needs and stress in the form of loans.
12. To secure scholarships for higher studies in foreign countries.
13. To work for personality development and image building of students of backward communities.

3. FOR THE WELFARE OF ENGINEERS IN SERVICE OR IN PROFESSION

1. Achieve professional excellence.
2. To arrange seminars, lectures, exhibitions and films shows.
3. To encourage members to write technical papers on engineering subjects and arrange discussion on such subjects among the members.
4. To establish libraries and subscribe for technical literature, journals, periodicals for the benefit of the members to improve and update their technical knowledge in various fields.
5. To establish educational institutions to help growth of knowledge and sense of fraternity in the society in general.
6. To establish and organize training classes and arrange refresher courses, orientation and acclimatization courses to improve the professional standards and development of personality amongst workers/members.
7. To obtain help and guidance from similar organizations from the country and abroad.
8. To help organizations having similar aims and objects.
9. To publish periodicals and information bulletins.
10. To apprise the members of the achievements of the association, in context of aims and objects set by the association.
11. To promote and safeguard the special rights and privileges granted to the weaker sections and backward classes under the provisions of the Indian Constitution.
12. To take action for redressal of grievances of the members during their services career.
13. To give wide publicity of job opportunities and ensure maximum intake

in the government, semi-government and private sectors from amongst the members of the association.

14. To keep up-to-date account of the qualified engineers belonging to backward community, seeking jobs on one hand and the opportunities and vacancies available or advertised on the other hand, and match them together for affording them with right type of jobs as far as possible.
15. To help and guide the engineers of backward community so as to create better awareness amongst them towards various facilities, concessions and special dispensation as available to them under various Gazette Notifications, Government Memorandums, Circulars, Directives etc.
16. To seek recognition from national, international and government agencies and departments.

4. ECONOMIC GROWTH

1. To assist members and the society of economically backward group in formulating schemes related to industries, business and commerce.
2. To train the members for the above.
3. To help the members and guide them in preparation of project report, selections of sites and provide them managerial, financial assistance either through government agencies or by any another mode.
4. To raise funds with the help of members, from general public through contributions, subscriptions, donations, charity shows, souvenirs, grants gifts and aids and all such other modes as permissible under the law.
5. To obtain Tax exemption to the donors.
6. To take all lawful schemes and harness productive labor of the weaker sections into organized institutions including co- operative societies.

7. To provide consultancy and organize consultancy services/ in various fields of Engineering and Technology as professional services.
8. To encourage and establish co-operative Credit Societies/ Banks/Consumer Societies,Co-operative Industries, Construction Companies etc.

5. SOCIAL WELFARE ACTIVITIES:

1. To work for removal of poverty prevailing among backward classes and weaker sections of the society and to improve their standard of living.
2. To improve literacy, hygiene and to remove superstitions prevailing among backward communities.
3. To fight against exploitation, discrimination, casteism and untouchability.
4. To help and start co-operative housing societies for the persons of backward communities.
5. To procure legal aid for the benefit of the people of backward communities in an attempt to secure them economic and social justice.

DR. BABASAHEB AMBEDKAR NATIONAL ASSOCIATION OF ENGINEERS

RULES AND REGULATIONS

1.0 Structure of the Association

- 1.01 The association shall have a three tier structure.
 - 1.01.1 The primary membership shall be at branch level. The branches may be located district wise or as convenient geographically. However, a branch shall elect an executive committee from amongst its members.
 - 1.01.2 At a state level, there shall be an Executive Committee which shall have the representatives from different branches within the state.
 - 1.01.3 Similarly, at national level there will be an Executive Committee which shall have the representatives from different states and zones.

2.0 Membership

- 2.01 Any person belonging to Engineering profession and having faith in the ideology and philosophy of Dr. Babasaheb Ambedkar shall be eligible for the Primary Membership/ Associate Membership/ Student Membership.
- 2.02 No person who is a member of any organization, the aims, objects and programs of which is in conflict with this organization, shall be eligible to become member of this association.
- 2.03 Unless otherwise directed by the National Executive Committee, the year for the membership fee shall be reckoned from 1st January to 31st December and there shall be no reduction in the subscription paid by the member joining during the course of the year.

3.0 Category of Membership

3.01 Primary Member

Any person belonging to Engineering profession and having faith in the ideology and philosophy of Dr. Babasaheb Ambedkar shall be eligible for the primary membership. He shall be required to apply for the membership on a prescribed form and pay the admission fee and annual subscription toward the membership. All types of membership will be at branch level.

3.02 Life Member

A primary member by paying a prescribed lump sum subscription only once in life, shall become a life member.

3.03 Associate Member

Persons of distinction though not belonging to Engineering profession but sympathizing with the cause of this association shall be eligible to become an associate member. He/She shall pay the same annual subscription as prescribed for primary member. He shall also be eligible to become a life member on the same terms and conditions as 3.02.

3.04 Student Member

A student of engineering having faith in ideology and philosophy of Dr. Babasaheb Ambedkar shall be eligible for student membership. He/She shall be required to apply for student membership on prescribed form and pay the annual subscription.

3.05 The Membership of any category is subject to acceptance by the Executive Committee of that Branch.

4.0 Membership Fee

- (4.01) The annual subscription towards the membership for a primary member shall be Rs. 100/- and for a student member it shall be Rs. 10/-. This is subject to revision from time to time by the General Body at the National Level.
- 4.02 Once a member becomes a life member by paying the prescribed life membership fee, even if it is enhanced after the date of his/her becoming a life member, no additional payment shall be required to be made by him/her. (The life members of the original branches already enrolled will also be treated as the life members of BANA of Engineers.
- 4.03 All categories of membership shall carry admission fees of Rs. 5/- at the time of admission only. However, admission fee shall not be charged again if a student/member/an associate member applied for primary membership as and when becomes eligible.

5.0 Rights of A Member

- 5.01 His/her shall be eligible to attend/participate in proceedings of the general body meetings of the branch of which he/she is a member.
- 5.02 He/She shall have the rights to contest and to vote in the election of the Executive Committee of the Branch.
- 5.03 He/She shall be eligible to use the facilities created by the association as per the rules framed specially for that purpose.
- 5.04 He/She shall be eligible to participate/contribute in the performance of seminars and other activities as per schemes

framed for that purpose.

- 5.05 Any member of a branch desirous of transfer of his membership from one branch to the other may do so by applying to the new branch without payment of any additional annual subscription.
- 5.06 Clause no 5.02 will not be applicable to a student member and associate member and life members not connected with Engineering Profession.
- 5.07 In case the number of student members in a branch is more than 50, that particular branch may authorize students to form a separate executive committee of student members which will be duly elected by the student members in the same manner as specified for the election of the branch Executive Committee office bearers and members.
- 5.08 The student executive committee shall have the same constitution as the branch executive committee, but will be responsible to the branch executive committee for all its activities and shall take such activities as may be permitted by the branch committee.
- 5.09 In case of a branch having a separate student's Executive Committee, its President and Secretary shall be co-opted as members of the Executive Committee of the branch, and where a separate student committee does not exist, two suitable students will be co-opted as member of the Executive Committee of a branch to represent the problems of students.

6.0 Expulsion from Membership:

- 6.01 A member shall continue to remain a member of this association till he/she resigns or is expelled, provided he/she renews his/her membership of every subsequent year.
- 6.02 A person whose conduct is found detrimental to the interest of the association may be expelled from the membership by a 2/3rd majority in General Body Meeting of the branch called for that purpose. The period of expulsion will be decided by the General Body Meeting.
- 6.03 The member to be expelled shall be given a reasonable opportunity and show cause notice of not less than 10 days to explain and defend himself/herself.
- 6.04 The members who resigned or is expelled shall not be entitled for a refund of annual or life membership subscription paid by him/her.

7.0 Functioning of the Association at Branch Level.

- 7.01 The members of the association at the branch level shall elect the following office bearers and members of the Executive Committee as per rules prescribed for election under para 9.0.

i)	President	..	One post
ii)	Vice President	..	One post
iii)	Secretary	..	One post

iv)	Joint Secretary	..	One post
v)	Treasurer	..	One post
vi)	Internal Auditor	..	One post
vii)	Members of the Executive Committee	..	Three posts
viii)	Student member of the Executive Committee	..	Two posts
	Total	..	11 Posts

The Executive Committee at the branch level shall meet at least once in a month and discuss the various achievements in the meeting as mentioned in the aims and objectives.

- 7.02 The Executive Committee may apprise the State Level Executive Committee of their activities and performance from time to time.
- 7.03 The branch executive committee will conduct their activities and affairs in such a manner that they do not adversely affect any other branch of the association.
- 7.04 In regard to financial matters and expenditure by a branch, 50 percent of the subscription collected from the members towards membership fees will be retained by them, and they shall reimburse 25 percent to the State Executive Committee and the remaining 25 percent to the National Executive Committee.
- 7.05 Out of the funds raised by other means than the membership fees, the branch shall be entitled to retain 75 percent of the net collection for their own development activities and 15 percent

shall be given to the State and 10 percent to the National.

7.06 5 Members out of 11, forms a quorum to the Executive Committee meeting. In case the quorum is not complete, the meeting shall be adjourned for half an hour and thereafter the business can commence with the permission of the chair.

7.07 In case of vacancies not exceeding four at a time in the Executive Committee, the same be filled by co-option by the Executive Committee and their tenure shall be only for the period till next election. In case the number of vacancies exceeding four at a time, the same shall be filled up by election in General Body.

7.08 **FUNDS AND PROPERTIES**

Funds of a branch shall be deposited in a Nationalized Bank, the account being in the name of the branch.

7.09 The bank account shall be operated jointly by the executive committee by passing a resolution to that effect.

7.10 The secretary shall have impress money of Rs.200/- to be recouped by the treasurer after the secretary submits the account supported by proper vouchers. These expenses should be approved by the president, reflected in Executive Committee's meeting.

7.11 The treasurer shall be responsible for up keeping the accounts of receipts and expenditure incurred by the association and place such accounts before the executive committee from time to time.

7.12 **AUDIT OF ACCOUNTS**

(7.12-a) At the end of the calendar year ,the accounts of the association shall be audited by an auditor to be appointed by the executive committee. The audited accounts together with annual report of the secretary duly approved by executive

committee shall be placed before the general body meeting for approval and acceptance after discussion. A copy of their audited account shall be sent to the executive committee of state and national level.

(7.12-b) The submission of accounts by the national executive committee shall depend upon the audited accounts submitted by branch. Therefore, any branch not submitted their accounts to the state executive committee and national executive committee within three months after the calendar year for closing the accounts shall be liable for penal action by the State and National Executive Committee.

8.0 General Body Meeting

- 8.01 The General Body Meetings may be called by the branch which may be classified under any of the following category.
 - 8.01.1 Normal General Body Meeting (Annual).
 - 8.01.2 Special General Body Meeting.
 - 8.01.3 Requisitioned General Body Meeting.
 - 8.01.4 Normal General Body Meeting- This Meeting shall be called by the Executive Committee of the Branch ordinarily once in a year within six months of closing the calendar year and following shall be the agenda for such General Body Meeting.
- 8.02.1 Confirmation of Minutes of the last meeting which should be duly approved by the Executive Committee.
- 8.02.2 Presentation of Annual Report on the activities during the previous year.

- 8.02.3 Presentation of accounts duly audited and approved by the Executive Committee.
- 8.02.4 Achievements and Programs.
- 8.02.5 Election as per rules.
- 8.02.6 Any other items with the permission of the chair.
- 8.03 Special General Body Meeting- A special General Body Meeting of the branch may be convened by the Executive Committee on their own for some discussion of special items requiring approval of the General Body.
- 8.04 Requisitioned General Body Meeting - A requisitioned General Body Meeting may be called on the request of the members of a branch provided their number is 1/3rd of (or) 30 whichever is less. Such a request must be received from the members requisitioning Special General Body Meeting in mentioning the purpose for which they desire to call a general body meeting.
- 8.05 Notice for General Body Meeting – A 15 days notice must be given to members for a General Body Meeting of any kind provided and covered under Para 8.02, 8.03 and 8.04. However the notice for the General Body Meeting under Para 8.04 must be issued within one month of the receipt of requisition from the members desiring to call such a meeting.
- 8.06 Quorum- At least 30% of the Membership strength of 30 members whichever is less shall form a quorum for the General Body Meeting. If the quorum for such a General Body Meeting is not complete, same shall be adjourned for half an hour and thereafter the business may be conducted without the need of quorum at the discretion of the President. In Case, it is decided to defer/ postpone the meeting, the same must be held within a month and the date, time and venue must be decided before dispersing from the adjourned meeting.

- 8.07 Quorum for Special General Body Meeting called by the Executive Committee shall be same as indicated in Para 8.06.
- 8.08 Quorum for Requisitioned General Body Meeting shall be same as indicated in Para 8.06. At the same time it must be having at least 2/3rd of the members who had requisitioned such a general body meeting. In absence of quorum, such requisitioned General Body Meeting shall be treated as cancelled.
- 8.09 In any meeting no business other than that as mentioned in the notice of the meeting shall be transacted.
- 8.10 All questions except those for which there is an express provision in the rules and regulations, shall be decided by a majority of votes of the members present and entitled to vote by show of hands. President shall be casting vote which he may be exercise at his discretion. Voting by proxy shall not be allowed.
- 8.11 No confidence motion against Executive Committee, General Body Meeting of a Branch may be requisitioned by members to pass a no confidence motion against the Executive Committee provided the number of such members is at least 1/3rd of the total strength of membership.
- 8.12 In case the Executive Body fails to call the requisitioned General Body Meeting, the members requesting for the requisitioned General Body Meeting shall be empowered to call such a General Body Meeting. A copy of this General Body Meeting notice shall be forwarded to the state level executive body with the request to depute an observer for the same.

9.0 Election of Executive Committee of the Branch:

- 9.01 The tenure of the Executive Committee shall normally be two years but under exceptional circumstances it can be extended with the consent of the General Body for a period of one year

only.

- 9.02 The election should be held within six months of the calendar year of the year due for election.
- 9.03 Special General Body Meeting.
- 9.04 Requisitioned General Body Meeting.
- 9.05 Normal General Body Meeting- This Meeting shall be called by the Executive Committee of the Branch ordinarily once in a year within six months of closing the calendar year and following shall be the agenda for such General Body Meeting.
- 9.06 Confirmation of Minutes of the last meeting which should be duly approved by the Executive Committee.
- 9.07 Presentation of Annual Report on the activities during the previous year.
- 9.08 Presentation of accounts duly audited and approved by the Executive Committee.
- 9.09 Achievement and Program.
- 9.10 Election as per rules.
- 9.11 Any other items with the permission of the chair.
- 9.12 Special General Body Meeting- A special General Body Meeting of the branch may be convened by the Executive Committee on their own for some discussion of special items requiring approval of the General Body.
- 9.13 Requisitioned General Body Meeting - A requisitioned General Body Meeting may be called on the request of the members of a branch provided their number is 1/3rd of (or) 30 whichever is

less. Such a request must be received from the members requisitioning special General Body Meeting in mentioning the purpose for which they desire to call a general body meeting.

9.13.1 Date of publication of the list of members.

9.13.2 Last date for filing objections.

9.13.3 Date of publication of the final list of members.

9.13.4 Dates for filling nomination – From:

To:

9.13.5 Last date of withdrawal of nominations.

9.13.6 Date of publication of the names of contestants.

9.13.7 Date of election.

9.14 In order that the election of the Executive Committee is fair and impartial, the Executive Committee will nominate returning officers from amongst the members of the Association as far as possible, who will not be entitled to contest elections to any of the office bearers of the Association. There is, however no bar in having a returning officer from outside the association.

9.15 Secret ballots will be cast in a box and after the elections is over, immediately ballot papers shall be counted by the returning officers in presence of the contesting candidates or their authorized representative if they are present.

9.16 After counting is completed, the results of the election will be declared by the returning officers.

9.17 In case of equality to votes for any post/posts the members of the newly elected executive body shall convene, its meeting immediately and decide the president of that meeting. The

president of this meeting shall held the election for that post/posts. The voters in such situation shall be newly elected office bearers. However the president of that meeting shall not vote, still if there is a tie, the president of this meeting will have deciding vote.

10.0 Functioning of the Association at State Level

- 10.01 The affairs and activities of the association at State level shall be monitored, controlled and managed by an Executive Committee duly elected and the same shall consist of the following office bearers and members;

i)	President	..	One post
ii)	Vice President	..	Two posts
iii)	General Secretary	..	One post
iv)	Organizing Secretary	..	One Post
iv)	Joint Secretary	..	One post
v)	Treasurer	..	One post
vi)	Internal Auditor	..	One post
vii)	Members of the Executive Committee	..	Seven posts
	Total	..	15 Posts

For Maharashtra state, one post of Vice- President and one post of Organizing Secretary shall be reserved for Nagpur Branch being the Founder Branch. They will however, be duly elected by Nagpur for this purpose.

10.2 **Quorum**

- 10.02.1 Seven members and office bearers of the executive committee shall form the quorum. In case the quorum is not complete, the meeting shall be adjourned for half an hour and thereafter the business may commence with the permission of chair.
- 10.02.2 The Executive Committee shall hold their meetings at least once in three months and discuss the various activities of different branches including their achievements and problems in reference to the objectives laid down in the constitution of this association.
- 10.02.3 They will conduct their activities and affair in such a manner that it does not affect adversely the performance/working of other State level Bodies of this Association.
- 10.05 Whereas Branches shall be dealing with the various problems of the members and the community at their own level, the State Executive Committee shall take up problems and causes at STATE Level such as;
 - 10.05.1 Matters referred to by the Branches.
 - 10.05.2 Educational Problems.
 - 10.05.3 Promotions, Posting, grievances of the serving Engineers.
 - 10.05.4 Any other matters as the committee deem fit.
- 10.06 In case of a vacancy of any post in the Executive committee the same may be filled up by co-option by the Executive Committee and the term of such incumbent shall expire along with others i.e. till the next elections.

10.07 Funds, Properties & Accounts:

- (10.07.0) Funds of a State Unit shall be deposited in a nationalized bank and the bank accounts shall be in the name of the State Unit of Dr. Babasaheb Ambedkar National Association of Engineers (..... State Unit) .
- 10.07.1 The Bank Accounts shall be operated jointly by the President, General Secretary and the Treasurer. Any deviation may be authorized by the Executive Committee by passing a resolution to that effect.
- 10.07.2 General Secretary shall have an imprest money of Rs. 200/- (subject to revision from time to time by the Executive Committee) to be recouped by the Treasurer after the General Secretary submits the accounts supported by proper vouchers. These expenditures should be approved by the President and reflected in the Executive Committee Meetings.
- 10.07.3 Accounts of the Association shall be maintained by the treasurer and the same shall be placed by him before the Executive Committee from time to time.
- 10.07.4 No Member unless and until authorized by the Executive Committee or President shall be entitled to incur expenditure at any time. The member so authorized will submit supporting voucher for the expenditure incurred by him.
- 10.07.5 The Executive Committee shall project their normal budget for the receipt and expenses of the Associations and review the same from time to time in their meetings.
- 10.07.6 The incomer/receipts of the Associations shall be from the contributions made by the branches to the State Unit. In addition, they may organize their own program for raising

funds.

- 10.07.7 At the end of the year, the accounts of the Association shall be audited by an Auditor to be appointed by the Executive Committee. The audited accounts together with annual report of the General Secretary duly approved by the Executive Committee shall be placed before the General Body Meeting for approval and acceptance after discussion.
- 10.07.8 The submission of Accounts by the association will depend upon the Audited Account submitted by the branches and the State Units. Therefore, the Audited Account of the State Unit must be furnished to the National Executive Committee within six months of the closing of Account for that year failing which they are liable for penal action against them by the National Executive Committee.

10.08 General Body at State Level

- (10.08.0) The General Body at State Level shall consist of delegates and representatives from branch and these will be duly selected by the Executive Committee of that Branch based on the following guidelines.
- 10.08.1 All the office bearers and the members of the Executive Committee of branches in the State will be treated as delegate members of the General Body at State Level.
- 10.08.2 At the option of the branch total number of delegates for the above purpose may be raised to 20 percent or 20 whichever is less of the Total membership strength of that branch.
- 10.08.3 The additional delegates may be nominated by the Executive Committee from amongst the primary members, life members or associate members.

10.08.4 The principles and criteria for holding the General Body Meetings(Normal, Special or Requisitioned) at state level shall be the same as specified for a branch unit under Para 8.0 (8.01) to 8.10.

10.09 **Elections:**

The tenure of the Executive Committee at State Level and rules for Elections for the office bearers and Executive Committee members at State Level shall be similar to those as prescribed for the branch unit under Para 9.0 (9.01) to 9.16 (9.17).

11.0 Functioning of the Association at National level

In order to start with the activities of the Association commensurate with the Aims and Objectives of the Association, the first adhoc Executive Committee shall function till a regular and full fledged Executive Committee duly elected takes over. The period of the adhoc Executive Committee of which following are the office bearers and members, however, shall not be more than a year.

Sr. no.	Full Name	Age	Occupation	Designation
1	Mr. Bulaki Das Kardam	55	President	Govt. Service
2	Mr. Anant Shantaram Upasham	53	Vice-President	Consulting Engineer
3	Mr. Devendra Damodarrao Walde	40	Vice-President	Contractor
4	Mr. Vitthal Sadashivrao Narnaware	40	Secretary General	Business
5	Mr. Nagsen Krishna Sonare	28	Treasurer	Govt. Service

6	Mr. Shridhar Ablak Nandeshwar	40	Joint Secretary	Govt. Service
7	Mr. Ramesh Uttam Rangari	45	Joint Secretary	Govt. Service
8	Mr. Pratap Prallhad Aaglawe	60	Member	Contractor
9	Mr. Sukhchand Shivaji Ramteke	52	Member	Govt. Service
10	Mr. Bhaurao Tanyarao Khandagle	51	Member	Govt. Service
11	Mr. Shashikant Nagoji Mane	50	Member	Govt. Service

	The Adhoc Executive Committee shall hold election at the earliest but not later than a year.			
11.01	The business and function of the Association at National level shall be managed by National Executive Committee which shall consist of the following office bearer and members:			
	President	..	1 post	
	Vice President	..	4 Posts	
	Secretary-General	..	1 post	
	Jt. Secretary	..	4 pots	
	Treasurer	..	1 post	
	Jt. Treasurer	..	4 posts	

		Auditor	..	1 post	
		Members	..	20 Posts	
11.02	In order to have proper representation from each state, the post will be distributed over Four Zones i.e.				
11.0.01	Eastern Zone				
11.02.02	Western Zone				
11.02.03	Northern Zone				
11.02.04	Southern Zone				
11.03	The following States will be covered by Eastern Zone:				
11.03.01	West Bengal				
11.03.02	Bihar				
11.03.03	Orissa				
11.03.04	Assam				
11.03.05	Meghalaya				
11.03.06	Nagaland				
11.03.07	Manipur				
11.03.08	Tripura				
11.03.09	Arunachal Pradesh				

11.03.10	Sikkim
11.03.11	Mizoram
11.04	The following States will be covered by Western Zone:
11.04.01	Maharashtra
11.04.02	Madhya Pradesh
11.04.03	Gujarat
11.04.04	Rajasthan
11.04.05	Goa, Daman, Dadra, Nagarhaveli
11.05	The following States will be covered by Northern Zone:
11.05.01	Jammu and Kashmir
11.05.02	Himachal Pradesh
11.05.03	Punjab
11.05.04	Haryana
11.05.05	Uttar Pradesh
11.05.06	Union Territory of Delhi(NCR)
11.06	The following States will be covered by Southern Zone:
11.06.01	Andhra Pradesh,Telangana

11.06.02	Tamil Nadu
11.06.03	Karnataka
11.06.04	Kerala, Pondicherry (U.T.)
11.06.05	Andaman and Nicobar
11.06.06	Lakshadweep
11.07	Reservation of Posts
11.07.01	The four posts of Vice Presidents shall be reserved @one for each Zone
11.07.02	The four post of Jt. Treasurer shall be reserved @ one for each zone.
11.07.03	The four post of Jt. Secretaries shall be reserved @ one for each zone
11.07.04	The Executive Committee members shall be distributed @ five for each zone.
11.07.00 (11.07.05)	Quorum. 18 members and the office bearers of the Executive Committee shall form the quorum. In case the quorum is not complete the meeting shall be adjourned for half an hour and thereafter the business of the committee may commence with the permission of Chair
11.09	The Executive shall hold their meeting at least once in six months and preferably once in three months, and discuss various activities of different states including their achievements and problems in reference to the objectives laid down in the constitution.

11.10	In their activities they will co-ordinate the working of states units so that they do not adversely affect each others interests.
11.11	In their activities they will co-ordinate the working of states units so that they do not adversely affect each others interests.
11.11.01	Matters referred by the State Units.
11.11.02	Educational problem
11.11.03	Promotions, Posting, Grievances of the serving Engineers
11.11.04	Any other matter as the Committee deemed fit.
11.12	In case of a vacancy of any post in the Executive Committee the same may be filled by co-option by the Executive Committee and the terms of such an incumbent shall expire along with others i.e. till the next election.
11.13	Funds, Properties and Accounts. Funds of the Association at National Level shall deposit in a Nationalized Bank and the Bank account shall be in the name of Dr. Babasaheb Ambedkar National Association of Engineers.
11.14	The accounts of the Association shall be maintained reviewed, expenditure incurred or income supplemented in a similar manner as specified in Para 15.07.01 to 15.07.08 (should be read as 10.07.0 to 1007.8)
11.15	General Body
11.15.01	The General Body at National Level shall consist of delegates and representatives from different states which will be duly selected by the Executive Committee of the State Executive Committee, on the basis of the following

	guidelines
11.15.02	All the office bearers and the members of the Executive Committee of the State Units shall be treated as delegates members of the General Body at National level.
11.15.03	The principles and criteria for holding the General Body Meetings (Normal, Special or Requisitioned) at National Level shall be same as specified for Branch Unit under Para 13.00 to 13.10 (should be read as 8.00 to 8.10).
11.16	Elections: All the office bearers and the members of the Executive Committee shall be duly elected in a General Body Meeting. The tenure of the Executive Committee at National level and the rules for election shall be similar to those as prescribed for the Branch Unit, under Para 9.0 to 9.16.

12.0 Affiliation of other organization

12.01	The Executive Committee at National level may consider affiliation of organizations whose aims and objects are not in conflict and are similar to those as laid down in this Constitution. However, the final approval for such an affiliation shall be granted by the General Body on recommendation of the Executive Committee.
12.02	The organization interested in obtaining affiliation this Association shall be required to pay an affiliation fee of Rs. 1000/- subject to revision from time to time by the General Body.
12.03	The affiliated organization shall also be required to make annual contribution of 10% of their Annual Membership fee.

13.0 Duties and Responsibilities of the Office Bearers:

13.01	<p>President:</p> <p>The President of a unit shall exercise general supervision over the affairs of the association and also see that the decision of the Association and Executive Committee are carried out smoothly and to the utmost advantage of those connected with the Association.</p>
13.02	<p>Vice President:</p> <p>The Vice President shall exercise control and monitor co-ordination on matters directly assigned to him by the President. In the absence of the President, the President at his discretion shall authorize one of the Vice-President to exercise all rights all powers of President where these are more than one post of Vice President.</p>
13.03	<p>Secretary General:</p> <p>He shall organize and co-ordinate the Executive Committee meetings at regular intervals.</p>
13.03.02	<p>He shall record the decisions and resolutions of the Executive Committee and communicate important decisions to the members of the Association.</p>
13.03.03	<p>He shall issue the minutes of the Executive Committee meeting to its members.</p>
13.03.04	<p>He shall organize and co-ordinate for the General Body Meeting on the advice of the Executive Committee</p>
13.03.05	<p>He shall organize and conduct the day-to-day business of the Association under the guidance of the Association</p>

13.03.06	He shall maintain and present the accounts of expenditure. Incurred out of the impress money of the Executive Committee every month and obtain the sanction of the President.
13.04	<p>Joint Secretary:</p> <p>The Jt. Secretary shall assist the General Secretary in day-to day working. In absence of General Secretary, the Joint Secretary shall function on his behalf.</p>
13.05	Treasurer:
13.05.01	The treasurer shall maintain and present the Accounts of the Association and submit the same from time to time to the Executive Committee in the meeting for appreciation and sanction
13.05.02	He shall disburse the amount from the funds of the Association as advised to him by the President of the Executive Committee
13.05.03	The Treasurer shall open and maintain Savings Bank Account in a Scheduled Bank/ Nationalized Bank with the nomenclature of Dr. Babasaheb Ambedkar National Association of Engineers (Nagpur/ Pune/Bombay/State/Central).
13.05.04	The Treasurer shall also place the account of the Association from time to time at least quarterly for internal audit of the Association.
13.06	<p>Joint Treasurer:</p> <p>They will assist the Treasurer as and when required for him or by the Executive Committee.</p>

13.07	Auditor
13.07.01	The auditor shall scrutinize the treasurer for maintenance of accounts of the Association in a proper manner.
13.07.02	He shall help and guide the treasure in preparation of the balance sheet of the accounts of the Association for presentation to the Executive Committee and the general body.
13.08	Legal Adviser:
13.08.01	The legal advisor shall advise the Association on the legal matters.
13.09	Organizing Secretary
13.09.01	The organizing Secretary shall be responsible for all activities connected with development and expansion program of the Association relations
13.09.02	He shall launch membership drive.
13.09.03	He shall earn goodwill for the organization and will be responsible for publicity and public relations.
13.09.04	He will keep in touch with members and create an atmosphere of fraternity and brotherhood amongst the members
13.10	The office bearers and the members of the Executive Committee shall attend the meetings of the Executive Committee regularly. Members and the office bearers failing to attend the Executive Committee's meeting for three consecutive occasions without valid reasons shall forfeet their rights being elected as Member/Office bearers of the

	Executive Committee.
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14.0 Amendments to Constitution:

14.01	Any or all clauses or part/parts thereof this constitution may be amended, altered, replaced, deleted or added a fresh, provided notice of such amendment clearly stating the existing and amended clauses with reasons thereof is given to the members of the General Body of the National level called for this purpose and further provided that such an amendment is passes by 2/3rd majority of the members present at the General Body meeting at the National level.
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14.0 (15.0) Dissolution

14.01 (15.01)	The good deeds and work of this Association dedicated to the ideology and philosophy of Dr. Babasaheb Ambedkar shall never cease.
14.02 (15.02)	In the event of a situation arising to cause stoppage of activities of this association, be merged or its assets after deducting the liabilities must be handled over or donated to organization having similar outlook to the aims and objects of this Association as per procedure laid down in section 12, 12A of Societies Registration Act 1860.

To carry out the activities of the association commensurate with above aims and objectives, the following have been nominated as members of the first executive committee.

1	Mr. Bulaki Das Kardam	56	A-11 Badhwar Park, Colaba, Bombay-5	Govt. Service
2	Mr. Anant Shantaram Upasham	53	Tushar' 19th Road Khar, Bombay-52	Consulting Engineer
3	Mr. Devendra Damodarrao Walde	40	Sunde Baug, Gaddigudam, Nagpur	Contractor
4	Mr. Vitthal Sadashivrao Narnaware	35	Chatrapati Nagar, Wardha Road, Nagpur	Business
5	Mr. Nagsen Krishna Sonare	28	Sector III, CG/4/3-1, CBD, Navi Mumbai	Govt. Service
6	Mr. Shridhar Ablak Nandeshwar	42	Near Satdhamma Vihar, Dr. Ambedkar Marg behind Ka- mal Traders Lashkaribaugh, Nagpur- 17	Govt. Service
7	Mr. Ramesh Uttam Rangari	45	MSEB Qtrs. Vasai (E) Dist. Thane	Govt. Service
8	Mr. Pratap Prallhad Aaglawe	53	282, Abhyankar nagar, Nagpur-10	Contractor
9	Mr. Sukhchand Shivaji Ramteke	52	17, Greyland, New Marine- lines, Churchgate, Bom-	Govt. Service
10	Mr. Bhaurao Tantyarao Khandagle	51	A1, Badhwar Park, Colaba, Bombay 400005	Govt. Service
11	Mr. Shashikant Nagoji Mane	50	7/8 Roopnagar, Bandra (E) Bombay-51	Govt. Service

Bombay:

Dated : 30th March, 1988

DECLARATION FORM

The undersigned whose name and addresses are given below jointly desire to register Dr. Babasaheb Ambedkar National Association of Engineers under the Societies Registration Act 1960. We have come together today 30th March 1988 at Bombay and signed the declaration of the Association.

1	Mr. Bulaki Das Kardam	A-11 Badhwar Park, Colaba, Bombay-5	Sd/-
2	Mr. Anant Shantaram Upasham	Tushar' 19th Road Khar, Bombay- 52	Sd/-
3	Mr. Devendra Damodarrao Walde	Sunder Baug, Gaddigudam, Nagpur	Sd/-
4	Mr. Vitthal Sadashivrao Narnaware	Chatrapati Nagar, Wardha Road, Nagpur	Sd/-
5	Mr. Nagsen Krishna Sonare	Sector III, CG/4/3-1, CBD, Navi Mumbai	Sd/-
6	Mr. Shridhar Ablak Nandeshwar	Near Satdhamma Vihar, Dr. Ambedkar Marg behind Kamal Traders Lashkaribaugh, Nagpur-17	Sd/-
7	Mr. Ramesh Uttam Rangari	MSEB Qtrs. Vasai (E) Dist. Thane	Sd/-
8	Mr. Pratap Prallhad Aaglawe	282, Abhyankar nagar, Nagpur-10	Sd/-
9	Mr. Sukhchand Shivaji Ramteke	17, Greyland, New Marinelines, Churchgate, Bombay-20	Sd/-
10	Mr. Bhaurao Tanyarao Khandagle	A1, Badhwar Park, Colaba, Bombay 400005	Sd/-
11	Mr. Shashikant Nagoji Mane	7/8 Roopnagar, Bandra (E) Bombay-51	Sd/-

Above Signatures are verified by me .
Bombay

Dated: 30 March 1988

Sd/-
Advocate